



Cherokee County Schools

Dr. Stephen E. Lane, Superintendent
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Cherokee County Board of Education Meeting of July 11, 2013 6:00 p.m. – Central Office

Minutes

Board Members Present

Mr. Erik Brinke, Board Chair
Ms. Debbie Hogan, Vice Chair
Dr. David Ackerman
Ms. Wanda Arrowood
Mr. Randy Barnett
Mr. Paul Brown

Board Member Absent

Mr. Winfield Clonts

School Board Attorney Present

Mr. Dean Shatley

1. Call to Order. Mr. Erik Brinke called the July School Board meeting to order and welcomed all present to Central Office.
2. Welcome. Dr. Stephen Lane welcomed everyone to the July Board meeting and asked for a moment of silence.
3. Pledge of Allegiance. Dr. David Ackerman led the Pledge of Allegiance.
4. Mission Statement. Mr. Paul Brown read the mission statement.
5. Approval of Agenda. The Agenda was approved.
6. Approval of the Minutes. The minutes for the Board of Education meeting of June 10, 2013 were approved as presented.
7. Public Input. Mr. Frank Barber appeared before the Board for public input. He delivered an address outlining the Murphy Band Boosters agenda for the future and spoke of various aspects of the organization as well as several of their accomplishments. He expressed appreciation for the efforts of Mr. Kenny Garland in his timely and efficient pursuit of hiring a replacement band director for Murphy High school.
8. Child Nutrition. Ms. Karen Kephart delivered bread bids and an updated procurement plan for Child Nutrition for consideration.
Motion made Dr. David Ackerman and seconded Ms. Debbie Hogan to adopt the procurement plan as presented by Ms. Kephart. Voting is unanimous.
Motion made Ms. Debbie Hogan and seconded Mr. Paul Brown to approve using Earth Grains for bakery supplier as recommended by Ms. Kephart. Voting is unanimous.

Board of Education

Mr. Erik Brinke, Chair; Ms. Debbie Hogan, Vice Chair; Dr. David Ackerman, Scribe
Ms. Wanda Arrowood; Mr. Randy Barnett; Mr. Paul Brown; Mr. Winfield Clonts

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Following this, Mr. Kephart delivered a presentation on request for proposals for Pest Control in school cafeterias and Hood Cleaning as well as for beverages and ice cream. She informed the Board that several of the contracts for these services would roll over into the upcoming school year.

9. Facilities Sub-Committee Update. Dr. David Ackerman presented a Facilities Sub-Committee update to the Board. He informed the Board that the HDHC was now officially open and had come in under budget. Following this briefing, Dr. Ackerman delivered a briefing of the resulting bids for the gym floor refinishing. He explained the bids received and services associated with those bids. Lastly, Dr. Ackerman informed the Board that it was the recommendation of the Facilities Sub-Committee to accept the bid submitted by the Appalachian Flooring, Inc. Dr. Ackerman next addressed the Andrews High School football stadium issue by informing the Board of a Structural Evaluation of the existing stadium performed by SKA Consulting Engineers, Inc. In summary of the report, Dr. Ackerman noted that based on the condition of the stadium that the estimated cost for upgrading the existing stadium exceeded that of construction of a new facility. He next recommended that the County Commissioners be made aware of the engineering study and that the committee and Board proceed forward, while keeping all options open, and address the stadium issue.

Motion made Dr. David Ackerman and seconded Mr. Randy Barnett to accept the Facilities Sub-Committee's recommendation to use Appalachian Flooring, Inc., to refinish the gymnasium floors. Voting is unanimous.

10. Budget Request. Ms. Shelley Hollingsworth presented five budget amendment requests to the Board for consideration. The amendments were for the State Public School Fund 1, Local Current Expense Fund 2, Federal Fund 3, Capital Projects Fund 4, Grants, Donations, and Reimbursements Fund 8.

Motion made Mr. Randy Barnett and seconded Dr. David Ackerman to approve the budget amendments for the State Public School Fund; Local Current Expense Fund; Federal Fund; Capital Projects Fund; and Grants, Donations, and Reimbursements Fund as presented by Ms. Hollingsworth. Voting is unanimous.

11. Policy Review. Ms. Debbie Hogan presented several policies for first and second reading. The following policies were heard for second reading and approved: 1310/4002 Parental Involvement; 1740/4010 Student and Grievance Procedure; 1750/7220 Grievance Procedure for Employees; 3000 Goals and Objectives of the Educational Program; 3450 Academic Policy for Honor Students/Class Rankings

Motion made Ms. Debbie Hogan and seconded Mr. Randy Barnett to approve the policies presented for second reading. Voting is unanimous.

Ms. Hogan then presented the following policies for first reading 3100 Curriculum Development; 3115 Curriculum and Instructional Guides; 3120 Lesson Planning; 3200 Selection of Instructional Materials; 3225/4312/7320 Technology Acceptable Use; 3410 Testing and Assessment Program. Following her presentation, Ms. Hogan informed all present that policy 3450 Academic Policy for Honor Students/Class Rankings was only changed to reflect new testing standards. The method and time for acknowledging the honor students has not been changed.

12. Superintendent's Report. Dr. Lane delivered his Superintendent's report to the Board: Just to reiterate, the Hiwassee Dam Health Center has received its certificate of occupancy effective July 1, 2013. I want to congratulate Dedra Davis, for earning her Master of Arts degree in education in instructional

technology education from East Carolina University in Greenville. I know it was a lot of hard work. We've received a county budget—current expense—of \$5,729,338, and we have \$143,514 in capital of which approximately \$25,000 is in debt service so that gives us \$118,514 that we will have available for light capital projects and emergencies that may come up. The next item I want to address is the Hiwassee Dam Phase II Ball Field project. Phase I is proceeding but is being impacted somewhat by the rain, despite the weather, Mr. Gary Anderson has been working every day that he can. He has completed the culvert that was part of the environmental impact requirements. Mr. Flip Watson has been working diligently to begin Phase II. We were awarded \$127,000 from the County Commissioners for which we are grateful that will be used for completing Phase II. Dr. Ackerman had alluded to the Commissioners recognizing the condition of the stadium at Andrews High School and they are trying to look at different ways to maximize the use. But they were very specific in stating if it could be done over a two year period that that would be the way they would prefer to see it done if it cannot be renovated to last for a longer period. So, there is \$123,000 provided by the commissioners to direct towards the stadium project. One possible solution is to get through the fall sports season with the bleachers as they are, and then look at initiating the tear down by our maintenance department and then begin with the architectural element. This of course will need to be negotiated with the County Commissioners once they see the structural engineer report and we learn what other information they may want to review. I would like to express appreciation again to the Commissioners for those funds. I have some good news on our building here at Central Office; as of May 2012 we were consuming 148 kWh daily and in May 2013 our daily use has dropped to 95.6 kWh. The schools have worked really hard to reduce their kWh usage and we're not as efficient here at Central Office, but with the installation of new lighting, we've been able to reduce that total kWh usage significantly. Lastly, we are waiting for the State legislature to come through with the budget. It should come through towards the end of the month. We've rescheduled our Administrative Team and District Team meeting for July 30 so we can have that information available to deliver.

13. Adjourn to break and closed session: Ms. Debbie Hogan read the motion to adjourn to closed session.

Motion made Ms. Debbie Hogan and seconded Dr. David Ackerman for the Board of Education to adjourn to break and closed session pursuant to the provisions of North Carolina General Statute 143-318.11(a)(3) and 143-318.11(c), and under subsection (a)(1) to prevent the disclosure of privileged or confidential personnel information pursuant to G.S. 115C-319-321; under subsection (a)(5) to discuss the terms of a contract for employment; [includes discussing contract terms for new employees]; and under subsection (a)(3) to discuss matters protected by the attorney-client privilege. Voting is unanimous.

14. Return to Open Session. Mr. Erik Brinke called the meeting to order and returned to open session.

Motion made Ms. Debbie Hogan and seconded Mr. Randy Barnett for the Board of Education to return to open session. Voting is unanimous.

15. Closed Session Decisions. After returning to open session, the Board took the following actions based on closed session discussion:

The Board approved the following retirements and resignations:

<u>Name</u>	<u>Position/School</u>	<u>Request/Effective Date</u>
Zachary Talley	EC Assistant/Andrews High	Resignation/June 13, 2013
Nancy Dickey	CTE Teacher/Murphy High	Retirement/ July 1, 2013

Brenda Shields	Teacher/Marble	Retirement/ July 1, 2013
Brittany Newton	Teacher/Murphy Elementary	Resignation/ June 17, 2013
Brent Lance	Teacher/ Murphy High	Resignation/ June 12, 2013
Roarke Arrowood	Distance Learning Advisor/MHS	Resignation/July11, 2013

Motion made Mr. Randy Barnett and seconded Mr. Paul Brown to approve the retirements and resignations as presented by the Superintendent. Voting is unanimous.

The Board approved the following leave of absence:

<u>Name</u>	<u>Position/School</u>	<u>Leave Type & Inclusive Dates</u>
J. Robert Penland	Maintenance/District	Medical Leave- 7/15/2013-9/16/2013

Motion made Mr. Randy Barnett and seconded Dr. David Ackerman to approve the leave of absence as presented by the Superintendent. Voting is unanimous.

The Board approved the following hiring recommendations on this date for the positions, schools, type of employment, and effective dates listed below with the understanding that their hiring is based on a clear criminal records check, proper credentials, and adequate position funding:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Sherry Brookins	Teacher/Ranger	August 19, 2013
Alex Hughes	Teacher/District	August 19, 2013
Allen (Tripp) Lewis III	Teacher/Andrews Middle-Andrews High	August 19, 2013
Dexter Stiles	Custodian/Bus Driver/MES/HDHS	August 15, 2013
Jonathan Dean	Custodian/Bus Driver/Murphy High	August 15, 2013
Heather Lovingood	EC Teacher/ Ranger	August 19, 2013
Stephanie Anderson	Finance Officer/District	July 1, 2013
Aaron Kephart	CTE Teacher/AMS (Trans fr Non-Certified)	August 19, 2013
Sheila Ingle	Media Coordinator-Teacher/HD Schools	August 19, 2013
Susan White	Part-Time Media Coordinator/MCS	August 19, 2013
Whitney Shope	Teacher/AMS	August 19, 2013
Dorcas Phillips	Teacher/AES (Transfer from Non-Certified)	August 19, 2013
Tristan Hamby	Teacher/MES (Transfer from Non-Certified)	August 19, 2013
Leah Dockery	Title I Teacher/MES (Trans fr Non-Certified)	August 19, 2013

Motion made Dr. David Ackerman and seconded Mr. Randy Barnett to approve the hiring recommendation as presented by the Superintendent. Voting is unanimous.

Dr. Lane announced the following personnel transfers:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Steve Simonds	Counselor/ Ranger	Counselor/ Ranger-MCS	Aug. 19, 2013
John Crosby	Teacher/MYS	Counselor-MBL/Teacher-MYS	Aug. 19, 2013
Cynthia Waldroup	Assistant Principal/MES	Interim Principal/Peachtree	Jul. 1, 2013
Beth Secord	EC Teacher/ HDEMS-Ranger	EC Teacher/ Ranger	Aug. 19, 2013
Carmen Garland	Teacher/ Ranger	AIG Teacher/ District	Aug. 19, 2013
Sherrie Hammond	Teacher Assistant/AES	Administrative Assistant/ MBL	Jul. 1, 2013
Julie Higdon	Title I Teacher/MES	Interim Asst. Principal/MES	Aug. 1, 2013
Kristen Higdon	Teacher/ AES	Teacher/ MBL	Aug. 19, 2013

The Board approved the following volunteer: Jose Alvarez; MHS; Football

Motion made Ms. Debbie Hogan and seconded Dr. David Ackerman to approve the volunteer as presented by the Superintendent. Voting is unanimous.

The Board approved renewal of the Administrator Contracts for:

Delaine Macdonald, Principal Andrews Elementary School; July 1, 2013—June 30, 2017

Julie Higdon, Interim Assistant Principal, Murphy Elementary School; July 1, 2013—June 30, 2014

Kim Gibson, Director, K-8 Curriculum & K-12 Student Services; July 1, 2013—June 30, 2017

Anne Boring, Director, Exceptional Children; July 1, 2013—June 30, 2015

Motion made Dr. David Ackerman and seconded Mr. Randy Barnett to approve the Administrator Contracts as presented by Dr. Lane. Voting is unanimous.

16. Adjournment. The next regular meeting of the Cherokee County Board of Education will be held at Central Office on Thursday, August 8, 2013 at 6:00 p.m.

There being no further business to discuss the meeting adjourned at 7:49 pm.

Motion made Dr. David Ackerman and seconded Mr. Randy Barnett to adjourn the meeting. Voting is unanimous.

Stephen E. Lane, Ed.D. Secretary

Erik Brinke, Board Chair